



PETERBOROUGH NEW HORIZONS BANDS

Use of Living Hope Guideline

Date issued: 2025 September 25

Purpose: to outline the conditions under which the Peterborough New Horizons Bands may use Living Hope venue.

General Conditions:

- The use of any of the Living Hope space is limited to the hours of rental and the rooms defined by the rental contract. Contact the assigned Board Director or delegate to coordinate access outside this timeframe (do not contact the church or borrow keys).
- Only service animals are allowed in the building.
- No smoking inside or outside close to doors
- No alcohol consumption or candles
- No items taped to walls and things (don't want to leave a mark)

Admin area:

- Limit use of this area. It is being used by church staff and they are not to be disturbed. Exceptions are,
 - Using the entrance because the ramp is there
 - Using the washrooms, just be quiet.
- Do not use church equipment eg. Printer

Eating:

- We are only allowed to do pot lucks in the Gym. So no eating in the Auditorium or classrooms.
- During regular rehearsals at noon, only eat in the Fellowship Hall and dispose of your garbage in the kitchen.

Use of Classrooms:

- Sign up at rehearsals, to use a classroom so we can ensure there is no conflict.
- Do not leave any personal items in the classroom. They are to be left in the Auditorium or Fellowship Hall, so the classrooms are not cluttered such that it is difficult for others to use the classroom.
- Dispose of garbage in the bins in the kitchen or Fellowship Hall, not in the classroom.
- The nursery classroom is NOT to be used ever.
- When you are done using a classroom,
 - put things back the way they were
 - turn off the lights
 - close the door

Use of Kitchen:

- We must supply all kitchen items we use.
- If a church kitchen item is used, clean it and put it away.
- We can use
 - the microwave but keep it clean
 - the fridge for the day but items are not to be left overnight.
- We are not to use the stove and other appliances.



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Front Parking lot:

- Leave the parking spot in front of the stairs open so members can get to the stairs with all of their equipment without having to worry about hitting a car.

Back Parking lot:

- Leave the parking spots by the back doors open for those with large instruments or disabilities to use (even though they are not marked handicap)
- Do not park on the grass
- Leave the area around the large storage container available so the container can be accessed.
- In the area where the space is less between the grass and the building, park along the edge of the grass. This will make more room for vehicles to get by.

Revision History:

Date	Description	Who
2025-9-25	Changed the old policy to a guideline and added more items to clarify our use of the venue.	Bev Murphy

BS: 2025-9-25 _____