



PETERBOROUGH NEW HORIZONS BANDS

Social Committee

Date Issued: December 8, 2023

Purpose: To manage PNHB social events

Responsibilities:

- To plan, organize and present PNHB special events.
- To co-ordinate band volunteers to help with social events.
- To organize food and refreshments for various band events.
- To prepare a monthly schedule of volunteers for coffee break.
- To follow the “Financial policy” in regards to expenses and reimbursement.
- To keep the Board Liaison informed of the committee’s progress and of any needs to bring to the board’s attention (eg. funding). The Board Liaison will let the committee know of any board decisions that will affect them.

Composition:

- A Chair to coordinate the committee.
- Prefer at least one representative from each band but no limit on the number of team members.
- A Board member liaison is assigned to this committee.

Meeting Schedule: At least one per term or as needed

Terms of Membership: One year renewable

Date Approved: _____

Signed: _____
PNHB President

Signed: _____
PNHB Board Secretary

Revision History:

Date	Description
2023 Dec 8	Put in standard format. Review and update.
2011 May	original