

**Introduction:**

The Board of Directors (BOD) may appoint a Past President to serve in a supportive and consultative role on a voluntary basis. It is not mandatory that this position be filled each year and may be vacant pending the BOD membership configuration and succession plan. Furthermore, the Past President will not be a member of the Board.

**Purpose:**

The Past President role's main purpose is to:

- Ensure continuity during governance transitions and organizational change;
- Help ensure the appropriate succession of Officers and Directors;
- Support the President in his/her role; and
- Provide continuity to the organization by providing historical context for issues that arise and for decision-making.

**Responsibilities:**

Under the direction of the President of the Board of Directors, the Past President's responsibilities include:

- Participating at Board meetings, and/or any special meetings called by Board members or members at large;
- Supporting the President in his/her position through mentoring, coaching, and advising;
- Being an ambassador and advocate for the organization wherever and whenever possible;
- Providing a historical context for strategic planning and decision-making; and
- Assuming additional duties as determined by the President.